Responsible Technology Use Agreement

Saint Andrew's Day School is pleased to provide students and staff with a variety of technological tools to enhance the learning experience. The use of technology resources is a privilege, not a right. We encourage and strongly promote the use of electronic information technology for education pursuit. Through access to a variety of information resources, teachers and students are able to travel together on an important educational journey. The proper use of informational technology allows learners to advance in knowledge through current and relevant resources, communicate effectively in a technological society, and develop into responsible, informed, and self-directed citizens.

Saint Andrew's Day School believes that technology is a tool for learning that expands our instructional repertoire and is a vehicle that can enhance instructional delivery, enrich student performance, and increase student engagement. Saint Andrew's is committed to providing training for students and teachers not only in cyber-security, but also on the positive rights and responsibilities of digital citizenship, so that students learn not only how to navigate the Internet safely and responsibly, but also how to assume their place as competent and contributing members of the digital community.

The Saint Andrew's Day School Responsible Technology Use Agreement (RTUA) is established to ensure that electronic school resources are utilized in accordance with school policy, and for the productive use of better educating children.

Saint Andrew's will educate the students on appropriate online behaviors, including how to properly access materials and to interact with others appropriately on social websites. Students will also be educated on cyber bullying and how to respond to socially inappropriate communication.

Saint Andrew's Day School will also take the following steps to protect your student:
● Blocking access to inappropriate material on the Internet.
● Educate students on how to effectively protect their online identity, as well as preventing personal information from being disclosed.

Every Saint Andrew's student receives access to Saint Andrew's computer and communication resources for academic use while enrolled at Saint Andrew's, according to the schedule below and subject to the provisions of the RTUA. Access remains active during the academic year while students are currently enrolled at Saint Andrew's and remain in good disciplinary standing.

Students have access to a variety of Windows OS and Apple devices, as well as printers, digital cameras, projectors, and document cameras. Students are assigned the following logins depending on their grade level:
● Shared Saint Andrew's network login account: Grades K-4
● Individual Saint Andrew's network login accounts: Grades 5-8
● Individual Saint Andrew's Google Apps accounts: Grades 5-8

Using technology at Saint Andrew's is a privilege and it shall be a violation of this agreement for any student, employee, or other individual to engage in any activity that does not conform to the established purpose and general rules and policies of the network. Within this general agreement, Saint Andrew's recognizes its legal and ethical obligation to protect the wellbeing of students in its charge.

Saint Andrew's retains the right to monitor the use of online activities including real-time monitoring of network activity and/or maintaining a log of Internet activity for later review. The school reserves the right to restrict online destinations through software and other means. The school will provide guidelines and make reasonable efforts to train staff and students in acceptable use and policies governing online communications.